

ARDASTRA

GARDENS, ZOO &
CONSERVATION CENTRE

NASSAU, BAHAMAS

Wedding Booking Form

Please return completed form to

events@ardastra.com

or fax 323-7232

Bride Name: _____ **Contact Info:** _____

Groom Name: _____ **Contact Info:** _____

Coordinator Name: _____ **Contact info:** _____

Each Ardastra Wedding Package includes the following:

- Exclusive ceremony space for 4 hours (inclusive of set-up and break down)
- Access to Gardens for photos
- Ardastra Host to welcome your guests
- A wedding rehearsal (by appointment)

Location Pricing (plus 12% VAT):

| | |
|---|----------------|
| Secret Garden (max of 70 guests) | \$860 |
| Flamingo Arena (max of 175 guests) | \$1,075 |

Ceremony Start Times

| | |
|-----------------------|---|
| Secret Garden | 11am, 2pm and 5pm |
| Flamingo Arena | 5pm (Daylight Savings Time Only) |

Wedding Add-ons:

| | |
|-----------------------------------|----------------------------------|
| Private Animal Encounter | \$25 per animal encounter |
| Animal Adoption for Couple | \$30 |
| Guided Tour | \$15 per each group of 20 |

Date Requested: _____ **# of Guests** _____

Location: _____ **Ceremony Start Time:** _____

Booking is not confirmed until 50% deposit is received.

By signing below, you are agreeing to our Wedding Guidelines on the second and third page.

Signed: _____

Date (mm/dd/yr): _____

AGZ Office Use:

Total Payment Due: _____ **Deposit Date and \$:** _____ **Balance Date and \$** _____

Total Paid \$ _____

Wedding Guidelines

Congratulations!!

We're thrilled that you're considering celebrating your special day with us!!

Here are a few things to keep in mind:

Bookings & Deposits:

- Confirmation of wedding date and time are based on availability. Booking is not confirmed until 50% deposit is paid. Full payment is due **30 days prior** to the event.
- A **refundable cash security deposit of \$100** is required with the fee payment to cover any potential damage as a result of the event. The security deposit will be returned in cash to the contact person after all the guests have left and the facility is returned to pre-ceremony condition. A receipt of deposit refund will be issued and a signature will be required.

Cancellation & Refund Policy:

- 3 weeks prior to event = **75%** of funds returned
- 2 weeks prior to event = **50%** of funds returned
- 1 week prior to event = **25%** of funds returned
- Less than 1 week prior to event = **NO REFUND**

Decorations, Audio, Visual:

- Permanent attachment of any decor items (nails, tacks, wire or staples) is NOT permitted.
- All decorative and celebratory items must be pre-approved by Ardastra. Please note that confetti, fake flower petals, rice, seeds and balloons are NOT allowed for the safety and well-being of our animals.
- Ardastra must pre-approve all requests for music or audio to be used during your ceremony. Once approved, only "light amplification" of music is permitted. Ardastra reserves the right to lower or discontinue music if deemed unacceptable.
- Ardastra does NOT allow candles or open flames. Smoking is NOT permitted.

Security:

- Ardastra does NOT accept responsibility for the damage or loss of personal items left on the grounds prior to, during or following your event.
- Ardastra does NOT provide security services as a part of your package. Feel free to contract a private security company of your choice for your event.

Wedding Guidelines cont'd

Other:

- All weddings have a **4 hour time limit which is inclusive of set-up and break down.**
- Bridal parties and guests for evening weddings (5pm start time) are allowed to stay no later than 8pm to allow for event break down.
- Ardastra will NOT be held responsible in the event of a power failure or inclement weather.
- Please make any concerns/issues/complaints known to your assigned Host as they arise.
- Anyone found not complying with Ardastra's rules will be asked to leave **without** refund:
 - No climbing on safety barriers around habitats, waterways and wells
 - No chasing or teasing the animals
 - No picking of flowers or plant life
 - No littering
 - No running, screaming, fighting or foul language allowed
 - Only feed the animals that you are permitted to feed with food provided by Ardastra (goat and sheep in the Petting Zoo and Lory Parrots)
 - Please do not put fingers or foreign objects into animal habitats. All animals are wild and **they will bite.**

Failure to follow our Wedding Guidelines could result in the event being terminated without refund. Ardastra Gardens, Zoo & Conservation Centre reserves the right to terminate an event based on animal and/or public safety.

Do you have any questions? Contact us at events@ardastra.com or 323-0067.

Thank you for choosing Ardastra, we look forward to celebrating with you soon!!